

DePaul University

ALUMNI ASSOCIATION BOARD

MEMBER EXPECTATIONS/Responsibilities

MISSION: TO BE AMBASSADORS FOR DEPAUL UNIVERSITY WITH FRIENDS AND CLASSMATES AND ACT AS A RESOURCE FOR THE OFFICE OF ALUMNI RELATIONS

To serve as ambassadors of the University and the Office of Alumni Relations in building programs that support lifelong connections to DePaul University alumni.

1. Serve on the board for three consecutive years.
2. Attend the scheduled meetings of the Board (three per year). Meeting schedule is to be provided following the last meeting of the year. Two consecutive absences without prior notice will result in a review of circumstances by the Executive Committee to determine if continued service is feasible.
3. Remain knowledgeable and current about DePaul University and the Office of Alumni Relations. Read monthly emails and visit the website periodically to stay current on activities and initiatives. Also, have a thorough understanding of DePaul's mission.
4. Serve as an active member on one Board Committee and attend committee meetings as scheduled and participate in the initiatives of the committee. Committee assignments will be made following the final meeting of each year.
5. Provide timely responses to Alumni Association requests and notices.
6. Be informed and supportive of alumni opportunities such as volunteering, benefits programs, special interest programs and events.
7. Serve on your class reunion committee and attend reunion events if you are celebrating a reunion during the year.
8. Serve as a resource to the Office of Alumni Relations in identifying reunion volunteers, regional contacts, potential board members and other alumni volunteers based on current needs/priorities.
9. Serve as an alumni ambassador to all alumni in your local area. Attend alumni programs in your area at a minimum of 2-3 times per year.
10. Support the University financially through a gift in each fiscal year.
11. Fulfill other duties as assigned.